

Registration Guidance

The Agency of Agriculture, Food and Markets (AAFM) has an Industrial Hemp Program compliant with federal law and as authorized by Title 6, Chapter 34. Individuals and businesses that would like to participate in Vermont's program must submit a completed application form and provide required maps and applicable fees.

Please note that AAFM Licensing and Registration does not assist applicants in completing any forms.

- Submissions must be complete and accurate.
- There are no deadlines to register. The AAFM accepts submissions throughout the calendar year.
- A person is not registered until they receive their registration from the AAFM.
- A person must keep a copy of the completed submission, copies of all submitted maps, and the issued registration for their records.
- The AAFM will act on complete applications, which include payment of fees, in the order in which they are received.
- All information provided to the Agency may be subject to disclosure under 1 V.S.A. §315 et. seq., Vermont Public Records Law.

Grower and Processor Registration Applications

Please fill in all fields, unless otherwise specified. "Applicant" is a person identified as the primary contact for the farm operation/business. All fields must be complete unless otherwise noted, including instances where information, such as names, addresses and phone numbers are the same.

Complete registrations. Registrations must be complete, accurate and legible. The AAFM may request additional information for clarity if it deems this necessary prior to processing the registration form. Applicants are responsible for ensuring the information contained on the registration application form, including GPS locations, and mapped boundaries of cultivation areas for grower registration applications are accurate before submitting to the Agency.

Grower Applications

A **Grower Applicant** must provide the total area under cultivation in either acres (to the nearest ¼ acre), or if cultivation occurs indoors or in cases of outdoor cultivation areas smaller than ¼ acre in total, that dimensions should be provided in square feet. To calculate outdoor cultivation areas smaller than ¼ acre, please estimate 33 square feet per plant.

GPS coordinates of vehicular access points and boundary maps of cultivation areas.

Grower registration applications must provide global positioning system (GPS) coordinates in decimal degrees (DDD.DDDDD°, or +DD.DDDDD -DD.DDDDD) for the location of the vehicle access from a public highway to any area where hemp will be grown, dried, or stored. The Applicant may use a single grower registration application form to register multiple noncontiguous cultivation areas or drying and storage areas.

Applicants also must provide aerial view maps of the boundaries of fields. If noncontiguous, these must be shown on separate aerial maps, but still may be part of the same registration application. These aerial view maps must contain a title block with the following information name of registrant, legal business name, if applicable, and E911 Address for the parcel identified in the map. Please review mapping guidance for further instructions.

All areas must be registered with the Agency to be certified and covered by the program.

Processor Applications

GPS coordinates of vehicular access. Processor registration applications must provide global positioning system (GPS) coordinates in decimal degrees (DDD.DDDDD°, or +DD.DDDDD -DD.DDDDD) for the location of the vehicle access from a public highway to a hemp processing site. Applicants with multiple processing sites must complete a separate processor registration application and pay an additional fee for each noncontiguous site. All locations must be registered with the Agency to be covered by the program.

The Agency strongly recommends you verify the GPS coordinates to make sure they are accurate and represent vehicular access to the parcel.