

# **\*NEW\*** Vermont Agency of Agriculture, Food & Markets **\*NEW\***

## Retail Licensing Requirements

The Vermont Agency of Agriculture, Food & Markets (VAAFMM) is responsible for licensing a variety of items found in retail stores you might not connect with agriculture. There are many retailers not aware of the requirement to license in order to sell these items, or use certain devices. We would like to introduce you to the new online library of applications for licenses, certificates and registrations required by the state of Vermont and overseen by VAAFMM: <http://agriculture.vermont.gov/licensing-registration>.

Of particular interest to retail business owners is the Retail License Application. This license is required if you sell any of the commodities listed below **OR** use any of the weights and measures devices. All retail licenses are valid from May 1<sup>st</sup>- April 30<sup>th</sup> and must be renewed on an annual basis.

### **Commodities requiring licensure include:**

- Ice Cream and Frozen Desserts – If you manufacture and sell these products: creamees, custards, gelato, sorbet, dairy products mix, etc., a license is required. **\*NOTE\*** This does not include scooping hard ice cream purchased from another company.
- Milk
- Retail Meat: Pre-packed Meat – If you sell any pre-packaged meat, such as Slim Jims, Beef Jerky, hot dogs, canned soups with meat, frozen foods with meat (pizza, dinners etc.), pet food products that do not state on the label “for non-human consumption” etc., you need a pre-packaged meat license. If you sell meats processed on site, you will need a Retail meat processing license (see application for specific requirements for small and large vendors).

### **Weights and measures devices requiring licensure include:**

- Small Scales – If you use small scales to sell directly to the public, you are required to license them.
- Retail Scanning Points – If you have 3 or more retail scanning points, you are required to license them. If you have more than one location, scanning points for multiple physical locations are to be aggregated to determine if licensure is required.
- Class “C” Pesticides – Products such as insect sprays, flea collars and repellants require a license in order to sell them (if you have a Class A or B Pesticides license, you are already registered to sell Class C products).
- Motor fuel dispensers (gas pumps & kerosene meters).

### **Other licenses which may be required include:**

- Nursery if you sell live plants or plant propagative material other than seeds
- Class A or B dealer if you sell Class A or B pesticides
- Weighing and measuring devices if you have medium scales or a propane fill station
- Pet shop if you sell live animals. Livestock Dealer if you sell, purchase, or transport live animals

If you have commodities or devices required to be licensed but are not, please contact the Agency Licensing Section at: (802) 828-2436 to remedy this situation, or download an application by visiting: <http://agriculture.vermont.gov/licensing-registration>.